

**Apply
Now**

Open Positions



Applications can be found on our website (portage.recdesk.com). Interviews will begin in April, so please submit applications by March 31st.

Tot Sports Supervisor

On-site leader for our Tot Sports Programs (TBall, Soccer, Basketball), as well as supervising part-time recreation staff. Applicants must be at least 18 and have experience working with kids.

- Tues/Thurs evenings in June, July, and August
- 6-8 hours per week
- Pay range \$16-\$18/hour depending on qualifications and experience

Youth Sports Staff

Help coach and instruct youth sports program participants while making sports fun! Working under a Sports Supervisor, this position will help lead games, drills, and help the programs run smoothly. Employees must be reliable, hard working, outgoing, and able to work well with kids. Must be at least 14 to apply.

- Programs may include Tot Sports (TBall, Soccer, Basketball), Baseball Camp, Youth Soccer, and more!
- 5-20 hours per week (mostly Tues/Thurs evenings)
- Flexible scheduling, and opportunities for additional hours
- Pay starting at \$10.00/hour

Playground Program Staff

This position will help at our Summer Playground Program at Collipp-Worden Park in June and July. Staff will be responsible for leading games, activities, and crafts throughout the program. Staff will supervise children ages 6-14 and will be responsible for their safety and well-being while at the Playground Program.

- Must be at least 15 to apply
- 20-35 hours per week. Program runs Mon-Fri 9am-3pm
- Pay starting at \$10.00/hour

Beach Concession Attendant

This position will be responsible for operating the concession stand at Silver Lake Beach. Duties will include selling concession items, restocking items, renting kayaks and paddleboards, keeping the concession stand clean, and cash handling. Must be at least 16 years old to apply.

- 10-30 hours per week, with flexible scheduling
- Must be responsible and reliable
- Pay starting at \$11.00/hour

Parks Maintenance Staff

This is a non-supervisory position. General job function is to efficiently and effectively perform park maintenance operations; including operating machinery and performing maintenance and cleaning tasks throughout the City's parks. Must be 18 to apply.

- Monday-Friday 7:00 am-3:00 pm / Some Saturday AM hours
- Starts mid-May, working through mid-August (start date may be flexible)
- Pay \$15.50/hour
- Applications currently accepted, and position will be filled as soon as possible, so apply today!

**All applications can be emailed to
mike.percy@portagewi.gov or mailed to 701 W. Slifer St.**